



Church Interiors Task Force Frequently Asked Questions (FAQ's) Define and Design Phases July 2021

What is the CITF?

- The Church Interiors Task Force was created by Church Council to evaluate the form and function of our largest asset, our facility, and to recommend a plan to ensure this asset best supports the needs of our church family and our community, now and into the future.

Who are the members of the CITF Team?

- Shawn Guth-Chair, Program Manager Design & Implementation
- Debbie Creekman-Worship Manager
- Angela Culbertson-Staff Engagement Manager
- Andrew Gay- Information Manager
- Chris Laughlin-Communications Manager
- Nancy Minter-Historical Manager
- Jane Taylor-Market Research Manager

Where do I find information on the CITF and the renovation?

- We have a full suite of communication methods to provide updates and progress on the renovation.
 - o **Worship Announcements:** In the services.
 - o **Newsletters:** To inform you on important milestones. See the April and July newsletters.
 - o **Website:** <https://www.stmatthewsumc.org/citf>, section dedicated to CITF updates.
 - o **Email box:** citf@stmatthewsumc.org for Focus Group and ongoing communications.
 - o **Focus Groups:** Occurring mid/late August, invitations will be sent in early August.
 - o **Information Booth:** In September, before and after services in the Commons, for all members to review and provide any additional feedback on the architectural renderings.
 - o **Social Media:** As needed.

Why is St. Matthews considering a renovation?

- St. Matthew's was built in four large construction phases. The current Sanctuary, Narthex and Commons were built in 1992, nearly 30 years ago. We must maintain and update our facility to function effectively for our current needs, support our growing Weekday School and expanding food ministry, and provide a place to plan and implement mission-based services that allow us to expand our reach into the community.

What areas of the church are affected?

- The CITF was charged with the evaluation of the entire church. The church has been divided into 8 areas, encompassing 71 spaces. A functional and design evaluation has been completed for all the spaces. Working with our Architect, INTEC Group, those designs will be competitively bid to multiple

General Contractors and an overall cost ascertained. Based on those costs, we will make scope decisions. Many rooms/spaces may get a new coat of paint and new flooring, while others may get fully redesigned to be more effective in our mission and ministry goals.

How much will this cost?

- We are currently working with our Architect, INTEC Group, to create a set of architectural renderings and schematic plans which will enable us to obtain a rough order of magnitude (ROM) pricing structure. Once complete, we will present this information to the Focus Groups and congregation via the Information Booth to garner feedback. We will then refine the scope of the project and create detailed plans for bid to General Contractors. Those bid responses will help us determine the total cost of the project.

How will we pay for this project?

- As with previous additions/renovations to the church, we borrow funds for the project. Our last loan was @\$1.6M in 1990/91 which represents \$3.5M in today's dollars. Following Church Council approval, the Finance Committee will explore the best options for funding the approved plan.
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Will there be a Capital Campaign?

- While no capital campaign is planned, members will be encouraged to donate directly to the project to supplement the loan. This is going to be an exciting time for St. Matthew's, and we want everyone to be a part of our mission to Revive To Thrive!

Will this be a multi-phase/multi-year project?

- While the final scope of the project will determine the amount of time required and how we move through the building, we expect this to be a rolling multi-phased approach where we work and use the building concurrently. We anticipate the construction timeframe to be 18-24 months.

Will I have an opportunity to share my thoughts/ideas/feedback?

- Absolutely! We encourage you to stay up to date on the website at <https://www.stmatthewsumc.org/citf>, section dedicated to CITF updates.
- Whether in a Focus Group, or at the Information Booth feedback forum set up after September services, everyone will have an opportunity to provide constructive feedback on the project. Church Council and staff will continue to be updated on our status. At any point, feel free to come see us in the Commons or drop us an email at citf@stmatthewsumc.org

What is next?

- **July:** Newsletter Article & FAQ launch, Completion of Architectural Renderings and ROM Pricing Package
- **August:** Focus Group Invitations (early August) and Focus Group Presentations (mid/late August)
- **September:** Information Booth feedback forum in Commons, opportunity for all to view Architectural Renderings

What kinds of changes are being considered?

Under Consideration:

- Installing energy-efficient LED lighting throughout the building
- Implementing significant ADA upgrades across the facility
- Increasing AV and Acoustical performance in the Sanctuary & Social Hall
- Growing seating in Commons, Narthex, Information Hall and Library areas for comfort, conversation, and community
- Improve Commons area to accommodate receptions, gatherings, and events
- Updating main office and staff offices for efficiency and storage
- Increasing storage for supplies and equipment and upgrading music workspaces
- Upgrading the Social Hall and Room 106 annex
- Addressing the water issues in the Youth Wing
- Outfitting the Weekday School for expansion and a thriving student population
- Installing smart boards and/or increased monitors in many areas
- Updating furniture and finishes
- Modernizing bathrooms for all ages across the building
- Expanding refrigerator, freezer, and storage space for Food Pantry, Communion elements and altar flowers
- Updating Adult Wing classrooms for form and function
- Approaching the renovation from a prayerful, systematic, and financially sound perspective

NOT Under Consideration:

- Elimination of the Risen Christ Mural in the Sanctuary
- Tearing down walls in multiple areas
- Building a new addition or new gym
- HVAC decisions